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Portal > Knowledgebase > ProfitMaker Knowledgebase > Customer > An Invoice was Adjusted Off and Now the Customer Paid for it. - Accrual

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Tammy Mason - 2017-09-15 - in Customer

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Posting payment for an invoice that has been adjusted off to bad debts. The invoice has previously been adjusted off and is not in the open invoice file.

1. Enter the Check # and Chk amt as usual. Click Non-A/R.
2. Click Add. Enter G/L #968, Bad Debts - Net.
3. Enter the payment amount in the G/L amt field. In the Reason field, enter Bad Debt Recovery. Click Ok.