

## Creating orders using the eCommerce Server

Tammy Mason - 2017-09-15 - in Customer

### Creating orders using the eCommerce Server

Primary process for creating fulfillment orders from web based order entry.

Beginning with version 8.2X.00; distributors who use 3rd party web integrators can now use the "Ecommerce Server" function to automate the processing of text files and creation of fulfillment orders. To begin using this new option you must first determine where the files that are being received from your web developer will be stored. The suggested location would be a folder under your ASIDTA data folder called ASCII. Once you have determined the storage location, edit "Company Information - Fulfillment" and enter in the ecommerce server text path.

Upon starting the "Ecommerce Server" the program will check for unprocessed text files. If a file is found the server will begin by processing those records and updating the list of orders to be processed. These orders will then be created as fulfillment orders the next time the server cycles. Once the text files have been processed and listed. The original file will be moved to a new sub-folder under the ecommerce server text path directory called "Processed" and the name of the file will be renamed based on the following format MMDDYYHHMMSS.P.

#### **Server status**

Will either display "Waiting for next cycle" or "Server paused". Additional fields will display current time and the next schedule cycle. When "Server is paused" these fields will not display.

#### **Time between cycle in minutes**

Enter between 1 and 99 for the amount of time to pause after each cycle is complete.

**Start/Stop server automatically**

When checking this box enter the stop time and start time for the server. Time format is HH:MM and is based on a 24 hr day. The server will stop at the time indicated and can optionally print a journal of orders processed since the last time the journal was created.

**Print report**

Select an option to indicate if the journal needs to print on close (exiting the application) or to print to a pre-defined printer when the program stops.

**Printer**

Select printer for the automatic journal.

As orders are processed the orders will be displayed with an icon that indicates if the order was processed with no exceptions (green icon). Processed, but placed on credit hold (yellow icon). Orders that could not be processed (red icon). Right clicking on either a yellow or red icon will display a tool-tip describing the problem.

You may display additional details related to the order by double-clicking on a record. Information related to the shipping, billing, line items will be displayed even when the orders are waiting to be processed. After processing the order values will be available for viewing.