

## Fulfillment Reports

Tammy Mason - 2017-08-25 - in Reports

### Fulfillment Reports

These reports are specific to the Fulfillment Module.

#### Transfer/Hold - Transfer/to Billing Report

The Transfer/Hold Report can be used to review billed orders that have been recorded as shipped, but not transferred to billing.

**Note:** Orders which have partially posted cash or credit card deposits will indicate an "\*" TS column of the report. In order to transfer these orders to billing, these orders must either be reposted for any difference or the order amount will need to be adjusted.

#### Keypoints:

- The report can be run selectively by order type, operator initials and for orders with a Hold or Transfer status. It may then be used as an edit report prior to the actual Transfer to Billing option.

#### Available sort options and benefits:

- Select by operator to only review orders processed by that operator.
- Select by order types to only review specific orders. Selections include prebilling, fulfillment, credit memos or bill only.
- Optionally select orders which contain un-posted credit cards. Note: order containing credit card payments must be posted prior to transferring the order to billing and creating the invoice record.
- Select to only print order on hold or marked ready for transfer for review.
- Save report formats.

Waterloo Fulfillment Company														Page:	1											
Fulfillment Transfer To Billing Report														Oper:	JF											
Date:	06/30/05																									
Time:	10:39:35																									
<b>Order #</b>	<b>B/O from order #</b>	<b>TS</b>	<b>Acct #</b>	<b>Name</b>	<b>Ship dt</b>	<b>Paymt method</b>	<b>Prog #</b>	<b>Inv typ</b>	<b>Terms</b>	<b>Oper init</b>	<b>SI #</b>	<b>Comm %</b>														
32791	T		233640	Flack Interior Design Assoc.	06/30/05	SB	FID-INCPRG	I	1/10 Net 30	JF	5	20.00														
											6	5.00														
											7	10.00														
<b>Ship to code:</b>		<b>Ship to name:</b> Flack Interior Design Assoc.																								
<b>L#</b>	<b>Item #</b>	<b>Sub #</b>	<b>Cust #</b>	<b>Qty ord</b>	<b>Qty shp</b>	<b>Qty B/O</b>	<b>Price</b>	<b>Tp</b>	<b>Tax</b>	<b>Comm</b>	<b>PC</b>	<b>Extension</b>	<b>Vend PO</b>	<b>Comm amt</b>	<b>Inv</b>											
1	SWEATSHR	1XBLU	0	24	24	0	8.000	DS	Y	20.00		192.00	0	12.00	Y											
<b>Ship to amt</b>		<b>Freight</b>	<b>Tax amt 1</b>	<b>Tx cd 1</b>	<b>Tax amt 2</b>	<b>Tx cd 2</b>	<b>Disc</b>	<b>Ship to total</b>		<b>Date shipped</b>																
192.00		0.00	9.60	1	1.92	4	0.00	203.52		06/30/05																
<b>Order amt</b>		<b>Freight</b>	<b>Tax 1</b>	<b>Tax 2</b>		<b>Disc</b>	<b>Order total</b>		<b>Deposit</b>	<b>Credit card</b>		<b>Total due</b>														
192.00		0.00	9.60	1.92		0.00	203.52		0.00	0.00		203.52														
<b>Order #</b>	<b>B/O from order #</b>	<b>TS</b>	<b>Acct #</b>	<b>Name</b>	<b>Ship dt</b>	<b>Paymt method</b>	<b>Prog #</b>	<b>Inv typ</b>	<b>Terms</b>	<b>Oper init</b>	<b>SI #</b>	<b>Comm %</b>														
32795	T		233640	Flack Interior Design Assoc.	06/30/05	SB	FID-OTGPRG	I	1/10 Net 30	JF	5	20.00														
											6	5.00														
											7	10.00														
<b>Ship to code:</b>		<b>Ship to name:</b> Flack Interior Design Assoc.																								
<b>L#</b>	<b>Item #</b>	<b>Sub #</b>	<b>Cust #</b>	<b>Qty ord</b>	<b>Qty shp</b>	<b>Qty B/O</b>	<b>Price</b>	<b>Tp</b>	<b>Tax</b>	<b>Comm</b>	<b>PC</b>	<b>Extension</b>	<b>Vend PO</b>	<b>Comm amt</b>	<b>Inv</b>											
1	EV2125	1XBLU	0	2	0	2	23.850	FG	Y	20.00	WT	0.00	0	0.00	Y											
2	EV2125	SMBLU	0	3	0	3	23.850	FG	Y	20.00	WT	0.00	0	0.00	Y											
3	FID-HC-O		0	1	1	0	8.500	MC	Y	0.00	ZMIS	8.50	0	0.00	Y											
<b>Ship to amt</b>		<b>Freight</b>	<b>Tax amt 1</b>	<b>Tx cd 1</b>	<b>Tax amt 2</b>	<b>Tx cd 2</b>	<b>Disc</b>	<b>Ship to total</b>		<b>Date shipped</b>																
8.50		0.00	6.39	1	1.28	4	0.00	16.17		06/30/05																
<b>Order amt</b>		<b>Freight</b>	<b>Tax 1</b>	<b>Tax 2</b>		<b>Disc</b>	<b>Order total</b>		<b>Deposit</b>	<b>Credit card</b>		<b>Total due</b>														
8.50		0.00	6.39	1.28		0.00	16.17		0.00	0.00		16.17														
<b>Grand totals</b>														<b>Amount</b>	<b>Freight</b>	<b>Tax 1</b>	<b>Tax 2</b>		<b>Disc</b>	<b>Order total</b>		<b>Deposit</b>	<b>Credit card</b>		<b>Total due</b>	
														200.50	0.00	15.99	3.20		0.00	219.69		0.00	0.00		219.69	

\* = Unposted cash/credit card payments.

## Ship - To History View

This option will allow you to review pertinent Fulfillment Order information by Ship to Name, Attention Name, Customer Purchase Order Number or Order Number. The information that will be displayed includes the Ship to Name, Attention, Customer Purchase Order Number, Order Number, Order Date, Ship Date and Status. There is additional information that may be displayed such as Line Item details and Payment History. This is a display only option. Supplemental reporting is available by running the Generic Report Generator.

### Keypoints:

- Provides key customer support search options with minimal known data. As long as the person who placed the order is known. Finding the order record(s) based on the ship to attention can be used.

### Available sort options and benefits:

- Sort and select by ship to name, ship to attention, customer purchase order number or by order number. Once record is selected viewing of the pertinent information including line item detail, back orders, billing or payment information is available.

Ship To History (View)

Ship to name	Attn	Sh of	Cust PO #	Order #	Ord date	Ship date	St
Petersen Construction Company	James Peterson		08756	32792	06/20/05	06/20/05	PO
Petersen Construction Company	James Peterson			32793	06/20/05	06/20/05	ID
Petersen Construction Company	James Peterson	LOCAL	918384	32796	04/17/05	04/17/05	ID
Petersen Construction Company	James Peterson	LOCAL	827382	32775	03/29/05	03/29/05	ID
Petersen Construction Company	James Peterson		VFHBAI	425	12/02/03	12/02/03	ID
Petersen Construction Company		LOCAL	PJRB506395	424	12/02/03	12/02/03	ID
SMITH	FERRY	-88		152	///	///	PO
SMITH	FERRY	-88		143	08/22/03	08/22/03	ID
Waterloo Specialties		-88		462	08/02/04	08/02/04	ID
Waterloo Specialties		-88		358	08/02/04	08/02/04	CO
Waterloo Specialties		-88		358	///	///	DM
Waterloo Specialties		-88	9824	375	11/28/03	11/28/03	ID
Waterloo Specialties		-88		374	11/28/03	11/28/03	ID

Ship to: 18183 Petersen Construction Company

Lines on Order # 32792

Ship #	Ship To Name	Attention	Address	Addr
1	Petersen Construction Company	James Peterson	4725 44th Street	

Lines for ship to # 1

L #	Item #	Sub #	Cust #	T...	Qty Ord	Qty Ship	Ship Date	Qty B/O	St	Vend PO #
1	EV21180P	DOWHI	0	DP	3	3	06/30/05	0	SC	0

Item description

Sub total: 59.97 Tax: 3.60 Freight: 0.00 Total: 63.57

Method Of Payment

Status:

Method of payment:   Type:

Name: Visa Credit Card

Number: 4111111111111111

Authorization: 123456

Authorization date: 06/30/05

Expiration date: 06/08

Order summary

Total	63.57
Taxes	3.60
Freight	0.00
Discount	0.00
Subtotal	67.17
A/R deposit	0.00
Cash	0.00
CC payment	67.17
Balance	0.00

Post date: //

Credit Card Member Information

ESC #: 123

Name: Petersen Construction Comp

Address: 4725 44th Street

P.O. Box 583

City: Waterloo

State: IA

Zip code: 50703

**Order Detail Report (Fulfillment Order Report)**

This report was designed for reporting to the customer. You may print either a summary or detail of all fulfillment orders that are currently open, billed, or invoiced Providing a comprehensive view of the current program status and past activity. The summary report will print one line of totals for each order. The detail report will print for each item on the order and give totals by order.

For customer owned programs you have the additional option of printing bid prices and calculating sales tax for customer owned items.

**Keypoints:**

- Provides comprehensive status of orders currently or previously processed based on several sort or selections.
- Provides option to print what the sales price would have been for customer owned items along with the respective sales tax liability. This can be provided to the customer to track internal departmental budgets.

**Available sort options and benefits:**

- Sort and/or select by customer number, customer purchase order number, ship to name or order #.
- Select All, Selected or Range of programs.
- Select range of activity based on either order date or ship date.
- Optionally print for customer owned items the sales price that would have been charged.
- Save report formats.

Waterloo Fulfillment Company													
Fulfillment Order Detail Report													
Date: 06/30/05	Sorted By Customer PO #, Order # - All Order Date Included										Page: 1		
Time: 10:37:42	Unshipped, Shipped, Uninvoiced And Invoiced Orders										Oper: JF		
Program # : ELGIN		Elgin/Vactor Construction		10103 Peterson Construction Company									
		*** House owned ***											
Customer #: 10102 Central State University													
Order #	Cust PO#	Code	Ship to name	Item #	Sub #	Cust #	Qty	Price	Merch	Misc	Freight	Tax	Total
377			Central State Univ	EV2112		0	12	1,250	15.00	0.00	5.00	0.00	20.00
				EV2118OP	LGBLU	0	1	19,990	19.99	0.00	0.00	0.00	19.99
				EV3117	LGBLU	0	1	45,950	45.95	0.00	0.00	0.00	45.95
Order total									80.94	0.00	5.00	0.00	85.94
384			Central City Merce	EV2106		0	4	2,500	10.00	0.00	0.00	3.00	13.00
				EV2118OP	1XRED	0	1	19,990	19.99	0.00	0.00	0.00	19.99
				EV2118OP	LGRED	0	1	19,990	19.99	0.00	0.00	0.00	19.99
Order total									49.98	0.00	0.00	3.00	52.98
Customer #: 10102 Central State University													
Order #	Cust PO#	Code	Ship to name	Item #	Sub #	Cust #	Qty	Price	Merch	Misc	Freight	Tax	Total
378	12487		Central State Univ	EV2118OP	1XRED	0	1	19,990	19.99	0.00	6.00	0.00	25.99
				EV2118OP	1XWHT	0	1	19,990	19.99	0.00	0.00	0.00	19.99
Order total									39.98	0.00	6.00	0.00	45.98
Customer #: 10102 Central State University													
Order #	Cust PO#	Code	Ship to name	Item #	Sub #	Cust #	Qty	Price	Merch	Misc	Freight	Tax	Total
376	34216		Central State Univ	EV2106		0	3	2,500	7.50	0.00	0.00	0.00	7.50
				EV2107-3		0	4	6,000	24.00	0.00	0.00	0.00	24.00
Order total									31.50	0.00	0.00	0.00	31.50
Program total									202.40	0.00	11.00	3.00	216.40
Number of Orders		4											

Waterloo Fulfillment Company												
Fulfillment Order Summary Report												
Date: 06/30/05	Sorted By Customer PO #, Order # - All Order Date Included										Page: 1	
Time: 10:38:06	Unshipped, Shipped, Uninvoiced And Invoiced Orders										Oper: JF	
Program # : ELGIN		Elgin/Vactor Construction		10103 Peterson Construction Company								
		*** House owned ***										
Cust #	St	Cust PO#	Order #	Order date	Invoice #	Inv date	Merch	Misc	Freight	Tax	Total	
10102	IO		377	11/28/03	1170	11/28/03	80.94	0.00	5.00	0.00	85.94	
10100	IO		384	12/22/03	1191	09/02/04	49.98	0.00	0.00	3.00	52.98	
10102	IO	12487	378	11/28/03	1171	11/28/03	39.98	0.00	6.00	0.00	45.98	
10102	IO	34216	376	11/28/03	1190	09/02/04	31.50	0.00	0.00	0.00	31.50	
Program total							202.40	0.00	11.00	3.00	216.40	
Number of Orders		4										

## Invoiced Orders

The Invoice Order Report is provided as a tool for customer and internal management reporting. It provides detail by All, Range or Selected programs for Fulfillment Orders invoiced. The information that it details includes Invoice Date, Customer PO #, Attention, Ship to Address, Item #, Description, Qty Info, and Order Total information.

## Keypoints:

- The report can be used to summarize invoice activity based on program number and by a range of invoice activity dates.

## Available sort options and benefits:

- Sort by customer PO, invoice date, order #, invoice #, Customer #, Bill-to Name or Ship-to Name.
- Select by program number.
- Optionally select to print sort sub totals and customer owned item pricing.
- Save report formats.

Waterloo Fulfillment Company											
Invoiced Orders Report											
Date:	06/30/05	Selected Programs - 06/01/05 to 06/30/05						Page:	1		
Time:	10:32:51	Sorted By Order #						Oper:	JF		
Program: ELGIN											
Order #	32796	Inv date	06/30/05	Invoice #	1275	Customer PO		Customer #	10103	Bill to	Peterson Construction Company
Ship to name		Attention		City		State		Zip code			
Peterson Construction Company		James Peterson		Waterloo		IA		50703			
Item #	Description	Qty ordered	Qty shipped	Qty bo	Unit price	Sub total	Misc chg	Freight	Tax	Total	
EV2118OP	Sport Shirt w/Elgin Logo	2	2	0	19.990	39.98					
EV2118OP	Sport Shirt w/Elgin Logo	3	3	0	19.990	59.97					
Ship to totals						99.95	0.00	0.00	6.00	105.95	
Order totals						99.95	0.00	0.00	6.00	105.95	
Program totals						99.95	0.00	0.00	6.00	105.95	

## Detailed Sales Report

Detailed sales report has 3 separate reports that may be generated - a detailed order transaction list, a summary item sales status report and a summary report based on primary sort. For example, selecting a primary sort of ship to state would give a sales breakdown by ship to state.

It is also the only report in the system where both Fulfillment and Regular Order History files are combined on one comprehensive report that includes purchases of non-inventory items and program inventory items.

## Keypoints:

- Complete and comprehensive program sales activity report.
- User-defined reporting options for the detailed order transaction list.
- Can select to print all report types or each report independently.

**Available sort options and benefits:**

- Numerous sort and select option exists that allows the operator to customize the design of the report to meet their reporting needs. Ie. If you need to track activity by geographical locations based on either billing or shipping locations down to a zip code that is available.
- User-defined selected fields to print.
- Optionally select to print pricing for customer owned items.
- Summary report provides sub-totals by the primary sort option. Ie. If by city the report will summarize sales information for each city in a state and provide grand total of all sales.
- Save report formats.

Waterloo Fulfillment Company Detailed Sales Report										
Date: 06/30/05		Sorted By Program #, Order #						Page: 1		
Time: 10:24:06		Selected By Program # - Select, Ship date 12/31/04 to 12/31/05						Oper: JF		
Order #	Item #	Sub #	Ship date	Qty ordered	Qty shipped	Unit price	Sub total	Tax amount	Freight	Total
<b>Program #: ELGIN</b>										
32796	EV2118OP		06/30/05	2	2	19.990	39.98	6.00	0.00	45.98
	EV2118OP	MDRE 1XRED		3	3	19.990	59.97	0.00	0.00	59.97
<b>Totals for Order # 32796</b>							<b>99.95</b>	<b>6.00</b>	<b>0.00</b>	<b>105.95</b>
32797	EV2118OP		06/30/05	3	3	19.990	59.97	3.60	0.00	63.57
<b>Totals for Order # 32797</b>							<b>59.97</b>	<b>3.60</b>	<b>0.00</b>	<b>63.57</b>
32799	CAP		07/15/05	288	288	7.850	2260.80	173.21	0.00	2434.01
	ART			1	1	50.000	50.00	0.00	0.00	50.00
	IMPRINT			288	288	2.000	576.00	0.00	0.00	576.00
<b>Totals for Order # 32799</b>							<b>2886.80</b>	<b>173.21</b>	<b>0.00</b>	<b>3060.01</b>
<b>Totals for ELGIN</b>							<b>3046.72</b>	<b>182.81</b>	<b>0.00</b>	<b>3229.53</b>

Waterloo Fulfillment Company										
Item Activity Summary Report										
Date: 06/30/05	Sorted By Program #, Program # Select, Ship date 12/31/04 - 12/31/05							Page: 1		
Time: 10:24:32								Oper: JF		
Item #	Item cust # Description	Stock qty	Drop shp qty	Total qty	Stock YTD qty	Drop shp YTD qty	Total YTD qty	Total sales	Total YTD sales	
ART	0 Art Work Charge	0	1	1	0	1	1	50.00	50.00	
CAP	0 Cap W/ PCH Logo	0	288	288	0	288	288	2260.80	2260.80	
EV2118OP	1XRED 0 Sport Shirt w/Elgin Logo	3	0	3	3	0	3	59.97	59.97	
EV2118OP	1XWHT 0 Sport Shirt w/Elgin Logo	3	0	3	3	0	3	59.97	59.97	
EV2118OP	MDRED 0 Sport Shirt w/Elgin Logo	2	0	2	2	0	2	39.96	39.96	
IMPRINT	0 Imprint Charge	0	288	288	0	288	288	576.00	576.00	
<b>ELGIN total</b>								<b>3046.72</b>	<b>3046.72</b>	
<b>Grand total</b>								<b>3046.72</b>	<b>3046.72</b>	

Waterloo Fulfillment Company					
Sales Summary Report					
Date: 06/30/05	Sorted By Program #, Program # Select, Ship date 12/31/04 - 12/31/05			Page: 1	
Time: 10:24:56				Oper: JF	
Sort key		Ext price	Freight	Tax amt	
Program #	ELGIN	3046.72	0.00	182.81	
<b>Grand total</b>		<b>3046.72</b>	<b>0.00</b>	<b>182.81</b>	

## Generic Report Generator

This user-defined report writing utility may be used for internal management reporting based on fulfillment order history files. You may select up to four different sort selections based on a number of variables. You will have the ability print for All, Selected, or Range based on your sort selections.

After your sort selections have been entered you will have the opportunity to select the information that

you wish to print. Fulfillment Order History files are used for this reporting function to provide a full range of in-depth comprehensive reporting.

**Keypoints:**

- User-defined reporting options based on any combination of key information entered on a fulfillment order.
- Easy to use interface.

**Available sort options and benefits:**

- Numerous sort and select option exists that allows the operator to customize the design of the report to meet their reporting needs. Ie. If you need to track activity by geographical locations based on either billing or shipping locations down to a zip code that is available.
- Print for orders regardless of order status (open, billed, or invoiced).
- Complete user-define controls for selections of fields to print.
- Save report formats.

Waterloo Fulfillment Company											
User Generated Fulfillment Detail Report											
Date: 06/30/05		Sorted By Program #, Order #, Item# + Sub#						Page: 1			
Time: 10:30:01		Selected By Order # - Range, Program # - Select						Oper: JF			
Order #	st	Item #	Sub#	It tp	Qty ord	Qty B/O	Qty shp	Extended ord amt	Extended B/O amt	Extended ship amt	
<b>Program #</b>		<b>ELGIN</b>		<b>Elgin/Vactor Construction</b>							
376		EV2106			3	0	3	7.50	0.00	7.50	
376	BO	EV2107-3		FG	4	0	4	24.00	0.00	24.00	
377	BO	EV2112		FG	12	0	12	15.00	0.00	15.00	
377	BO	EV2118OP	LGBLU	FG	1	0	1	19.99	0.00	19.99	
377	BO	EV3117	LGBLU	OP	1	0	1	45.95	0.00	45.95	
378	BO	EV2118OP	1XRED	FG	1	0	1	19.99	0.00	19.99	
378	BO	EV2118OP	1XWHT	OP	1	0	1	19.99	0.00	19.99	
384	BO	EV2106		OP	4	0	4	10.00	0.00	10.00	
384	BO	EV2118OP	1XRED	FG	1	0	1	19.99	0.00	19.99	
384	BO	EV2118OP	LGRED	OP	1	0	1	19.99	0.00	19.99	
385	BO	EV2107-3		OP	2	0	2	12.00	0.00	12.00	
385	BO	EV2112		FG	50	0	50	50.00	0.00	50.00	
385	BO	EV2124OP		FG	1	0	1	7.00	0.00	7.00	
386	BO	EV2106		OP	4	0	4	10.00	0.00	10.00	
386	BO	EV2118OP	1XRED	FG	1	0	1	19.99	0.00	19.99	
386	BO	EV2118OP	LGRED	OP	1	0	1	19.99	0.00	19.99	
387	BO	EV2107-3		OP	3	0	3	18.00	0.00	18.00	
387	BO	EV2112		FG	50	0	50	50.00	0.00	50.00	
387	BO	EV2124OP		FG	1	0	1	7.00	0.00	7.00	
424	BO	EV2118OP	2XBLU	OP	10	0	10	219.90	0.00	219.90	
424	BO	EV2118OP	2XRED	OP	5	0	5	109.95	0.00	109.95	
424	BO	EV2118OP	2XWHT	OP	5	0	5	109.95	0.00	109.95	
425	BO	EV3117	1XBLU	OP	8	0	8	367.60	0.00	367.60	
425	BO	EV3117	2XBLU	FG	10	0	10	499.50	0.00	499.50	
425	BO	EV3117	3XBLU	FG	5	0	5	249.75	0.00	249.75	
426	BO	EV2106		FG	25	0	25	62.50	0.00	62.50	
426	BO	EV2112		FG	25	0	25	25.00	0.00	25.00	
428	BO	EV2106		FG	10	0	10	25.00	0.00	25.00	
<b>Totals for ELGIN</b>					<b>245</b>	<b>0</b>	<b>245</b>	<b>2065.53</b>	<b>0.00</b>	<b>2065.53</b>	
<b>Grand totals</b>					<b>245</b>	<b>0</b>	<b>245</b>	<b>2065.53</b>	<b>0.00</b>	<b>2065.53</b>	

**Unbilled Customer Owned Items Report**

This report is used to determine which prebilling (order type for processing customer owned items) items have been received, but have not been billed yet.

It may also be used to locate orders that have completed some part of the process but they are waiting to be received or vouched or marked vouched complete. The report generated in this case produces a list of orders requiring some research to determine why no vendor invoice has been applied to it, why vouching is not complete, or why the item has not been received but has vouching against it.



**Keypoints:**

- Simplify the task of tracking and processing customer owned items.

**Available sort options and benefits:**

- Several options to identify key milestones for processing prebilling orders are available. I.e. Locate orders that have been received, vouched but not billed or any combination of activity that is common to customer owned items processing.
- Save report formats.

Waterloo Fulfillment Company										
Unbilled Customer Owned Items Report										
Date: 06/30/05		Sorted By Program #, Item Sub #						Page: 1		
Time: 10:41:11		Selections Program #						Oper: JF		
Item #	Sub #	Cust #	Type	Description	Customer order #	Order date	Qty ordered	Ship date	Extended order cost	
FID-ASAP-O		233640	DS	Plaques - Top 100 Sales Walnut/Engraved-Flack Int	32798	06/30/05	24	07/01/05	331.20	
					PO #	Date rec	Qty rec	Extended received cost	Qty vch	Extended vouched cost
					10154	06/30/05	24	273.60	0	0.00
							24	273.60	0	0.00
PO receipt totals										
Item #	Sub #	Cust #	Type	Description	Customer order #	Order date	Qty ordered	Ship date	Extended order cost	
FID-ASDB-P		233640	DS	Duffel Bag - Embroidered Polyester/Sprts-Flack Int	32798	06/30/05	144	07/01/05	2,246.40	
					PO #	Date rec	Qty rec	Extended received cost	Qty vch	Extended vouched cost
					10155	06/30/05	144	1,900.80	0	0.00
							144	1,900.80	0	0.00
PO receipt totals										
Item #	Sub #	Cust #	Type	Description	Customer order #	Order date	Qty ordered	Ship date	Extended order cost	
FID-ASJKP	2XBK	233640			32798	06/30/05	0	07/01/05	0.00	
					PO #	Date rec	Qty rec	Extended received cost	Qty vch	Extended vouched cost
					10155	06/30/05	48	681.60	0	0.00
							48	681.60	0	0.00
PO receipt totals										

\* = OP extended vouched costs will include blank goods costs.  
+ = OP Item status will reflect vouch costs to date and not necessarily show a complete or partial status due to multiple vendor vouching.  
R = Received V = Vouched C = Vouched complete P = Vouched partial