ASICOMP.COM

How Do You Add a Note to an Order?

Tammy Mason - 2022-07-20 - in Quotes, Orders & Invoices

How Do You Add a Note to an Order?

Order notes can be accessed from the note icon on the edit window. You can visually see, without changing the view, that a note has been applied.
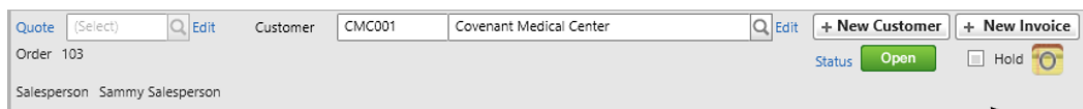
Grey letter indicates there is no note.

Green underlined letter indicates a note exists.