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How Do You Add a Onetime Setup Charge for OP Items? - Fulfillment

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Setup an "MC" item master to be used in the BOM of an OP Item

1. It will have no price and no cost
2. The description for the item is Setup Charge

Setup a "PS" item master to be used in the BOM of the OP item

1. It will have no price but the cost will be the setup charge
2. The description for the item is Setup Charge

Setup an "OP" item master to be used in the fulfillment order entry when you sell decorated items that has an additional setup charge.

1. It will have a price and a cost
2. The description will be Setup Charge

The OP Item will be used in FF orders that are drop shipped.

1. Enter the fulfillment order with the OP item
2. As the last item of the fulfillment order, add the "OP" item - "SETUP"
3. Transfer the Drop Ship order to PO
4. Edit the PO and be sure the vendor on the PS part of the OP is the same vendor as the PS on the decorated item and change the cost as needed. If you have to add a vendor on the MC item of the Setup OP Item, use the same one as the PS item
5. Then print he packing list and manifest
6. Then print the PO
7. During vouching on the setup item, change the qty to 0(Zero) with no cost

and mark the line complete for received and vouched. Vouch the PS item of the decorated OP item as normal and dist frt/other, which will distribute the setup cost to each item.

8. During Bill/Ship zero out the cost of the Setup item, as cost already applied to the decorated item.