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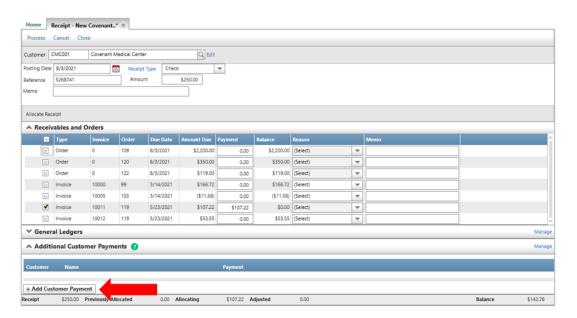
How Do You Distribute a Payment to Multiple Customers?

Angie K - 2023-07-11 - in Customers

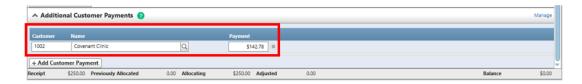
## **How Do You Distribute a Payment to Multiple Customers?**

Within Receipt New or Receipt Allocate, an expander has been added allowing for "Additional Customer Payments."

Clicking Add Customer Payment allows you to post part of the payment to additional customers.



Enter the amount to apply.



Payment amounts entered for the additional customers will be posted as "on account."



In Receipt Allocate, distribute the unallocated amount to orders, invoices, or general ledger accounts. You may also move all or part of the balance to a different customer account using Add Customer Payment.

