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How Do You "Free type" a Product code without pulling from Product Resource?

Tammy Mason - 2017-09-13 - in Quotes, Orders & Invoices

How Do You "Free type" a Product code without pulling from Product Resource?

Explanation: It is not required that a Product Code be set up in order to add a Product to an order. ASICS recommends you enter Product Resources for your frequently used Products.

In the Order Manager, you are allowed to "Free type" a Product at any time. The situation may arise, however, when you do have a Product in the Product Resource that matches what you are free typing. In the following example, "ball" is entered as the Product. It's intended as a onetime ordering product. ASI SmartBooks has the feature where a lookup box is automatically displayed with all entries that contain "ball". In this instance you do not want to use any of these Product Resources, so simply press the ESCAPE key and the lookup box will disappear.

After pressing ESC, 'ball' will remain your Product. Continue to enter the details.

Code	Description	Ordered	Unit	IPC	Price	Price Total	Cost	Cost Total
ball		1	Each	(S)	\$0.0000	\$0.00	\$0.0000	\$0.00

Name	Code	Vendor
Basketball Stress Reliever	LSP-BK02	Ball Pro Inc
BIC (R) Ultra Tournd Stic Grip (TM) Ballpoint pen	RSG	Bic Graphic USA
Globe Stress Ball	5210	Illini
Large Football Stress Reliever	LSP-FB05	Ball Pro Inc
One Ball - Golf	P001	Maroon Cloud Spc
Six panel structured mesh baseball cap	BX017	Broder Bros., Co
Slim, retractable ballpoint Pen	CIT	Bic Graphic USA
Small Football Stress Reliever	LSP-FB03	Ball Pro Inc

Code	Description	Ordered	Unit	IPC	Price	Price Total	Cost	Cost Total
ball		1	Each	(S)	\$0.0000	\$0.00	\$0.0000	\$0.00

Method	Vendor	SKU	Hide From Customer	Discount This Item	Is Freight Item	Include on Packing List	Price Per	Category	Type	Cost Per	Ship	In Hand	Ship Message
Drop Ship	(S)	ball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	(Select)	(Select)	1			(Select)

Matrix	Artwork (0)	Instructions (0)	Destination	Taxes (0)	Commission
					0.0000%

