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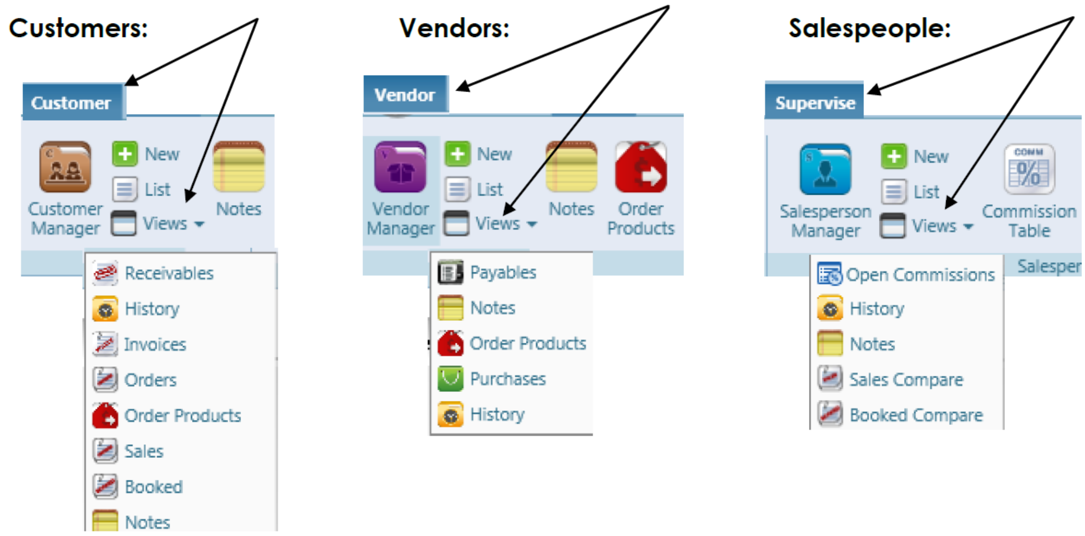
## How Do You Make an Adjustment or Delete a Converted Entry?

Tammy Mason - 2017-09-08 - in Conversion

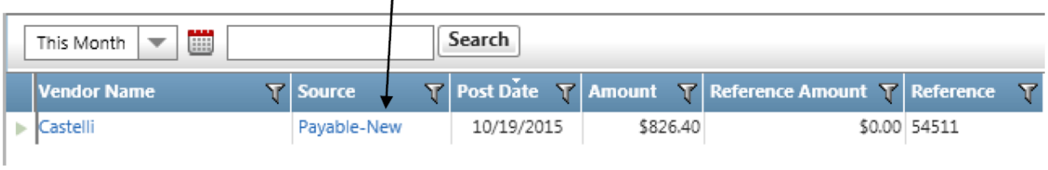
# How Do You Make an Adjustment or Delete a Converted Entry?

**Short Answer:** Through History.




**Explanation:** In History, you can click the **hyperlink** in the **Source** column to modify the conversion transaction

Select the appropriate Resource (customer, vendor, salesperson). You many need to modify the date range to be ALL if you do not see the transaction. This will show as a Payable-New, or Receivable-New.




| Vendor Name | Source | Post Date | Amount | Reference Amount | Reference |
|---|---|---|---|---|---|
| Castelli | Payable-New | 10/19/2015 | $826.40 | $0.00 | 54511 |

Locate the appropriate transaction. Click the **hyperlink** in the **Source** column. A new tab will open for you to make adjustments to the entry.