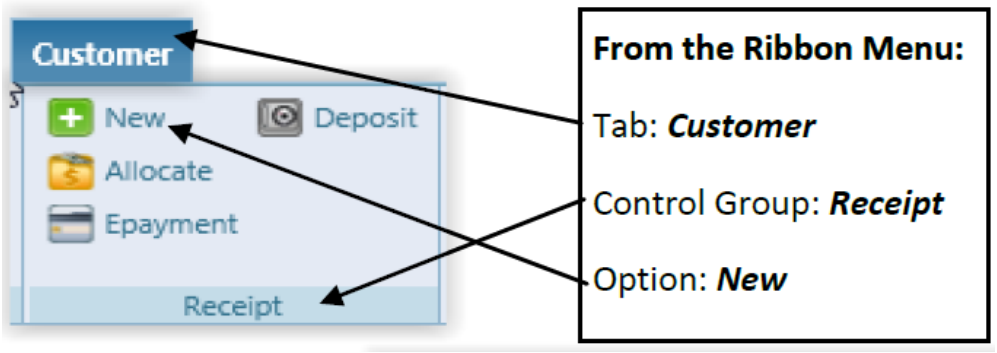
How Do You Process a Corporate Customer Payment Paying Several Customer Resources?

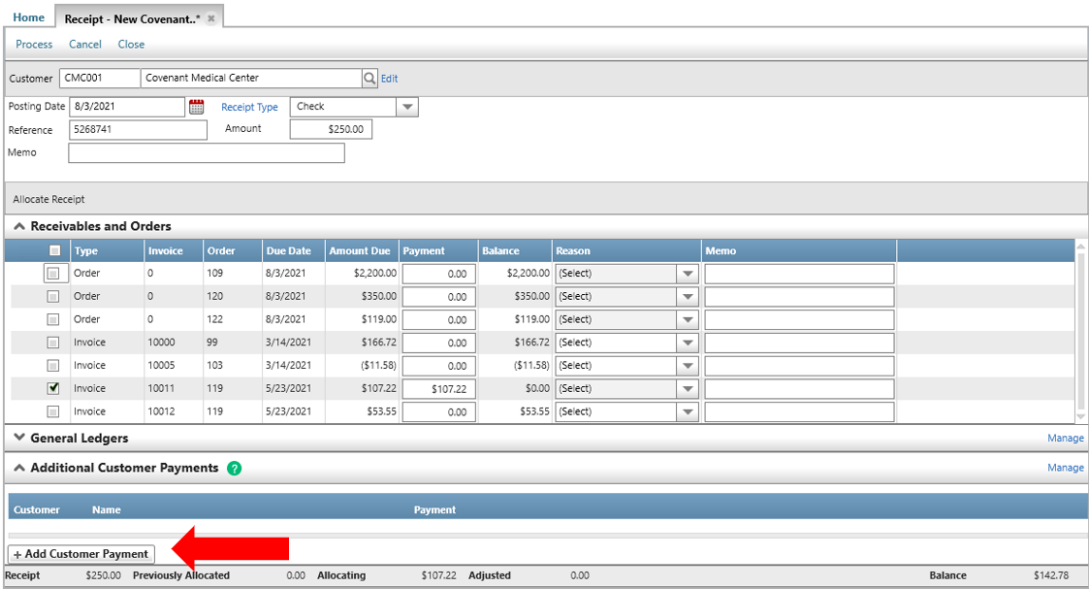
Tammy Mason - 2022-07-18 - in Customers

How Do You Process a Corporate Customer Payment Paying Several Customer Resources?

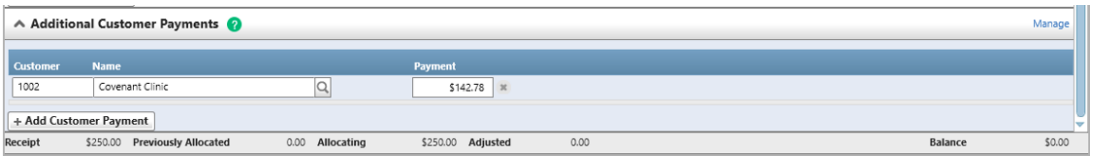
Short Answer: Using the Additional Customer Payments option under Receipt New.

Explanation: Within Receipt New, enter in the Payment amount in full under the customer making the payment.

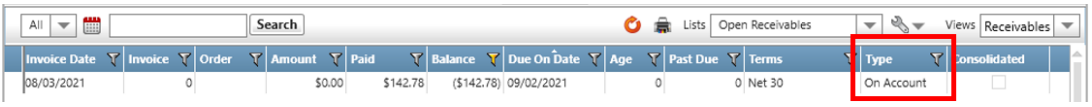




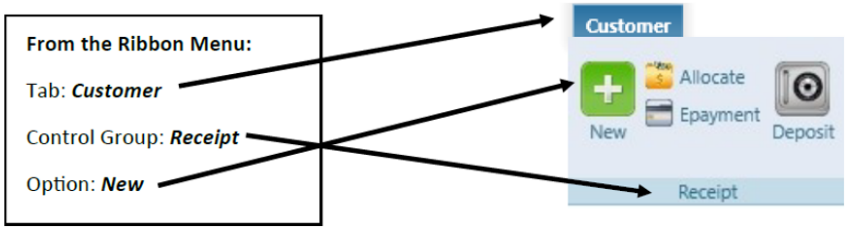
Under Additional Customer Payments, click Add Customer Payment. Enter the customer and the amount to apply.



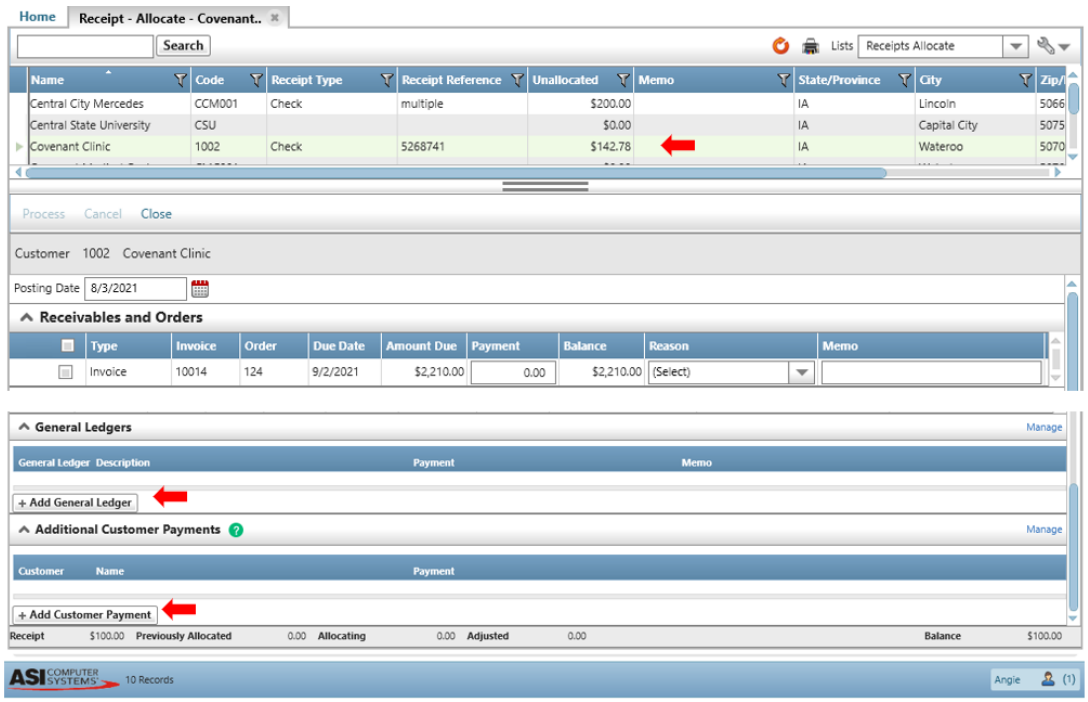
Note: Payment amounts entered for additional customers will be posted as "on account."



In Receipt Allocate, distribute the unallocated amount to orders, invoices, or general ledger accounts.



You may also move all or part of the balance to a different customer account using Add Customer Payment.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Receipt - Allocate - Covenant..
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Lists
Receipts Allocate
Name
Code
Receipt Type
Receipt Reference
Unallocated
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City
Zip/
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CCM001
Check
multiple
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Lincoln
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Central State University
CSU
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(Select)

General Ledgers
Manage
General Ledger
Description
Payment
Memo
+ Add General Ledger
Additional Customer Payments
Manage
Customer
Name
Payment
+ Add Customer Payment
Receipt $100.00
Previously Allocated 0.00
Allocating 0.00
Adjusted 0.00
Balance $100.00

ASI COMPUTER SYSTEMS
10 Records
Angie
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