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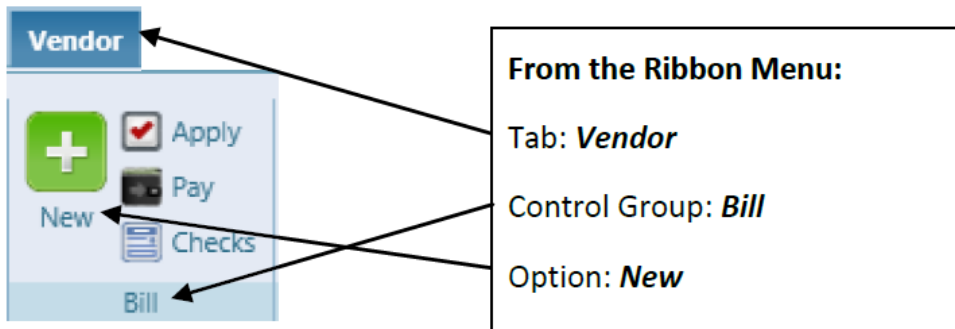
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## How Do You Record a Credit from a Vendor?

Tammy Mason - 2022-07-18 - in Vendors

### How Do You Record a Credit from a Vendor?



**Explanation:** If your vendor has issued you a credit, you will want to input this with Bill-New and Bill-Apply as a negative amount.

**New:** "New" is always the first required step. Be sure to input a **negative amount**.

**Apply:** You can apply the credit to a ledger or to an order. Again, remember to input as a **negative amount**.