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How Do You Setup a Service Provider? Tammy Mason - 2024-06-13 - in PromoPayment

## How Do You Setup a Service Provider?

A Service Provider Resource is required before processing credit cards using an Epayment method. The Service Provider setup information must include your merchant credentials with **PromoPayment**. A unique key and login credentials must be entered for each merchant account. Access the Service Provider setup:



**Note:** You must be on Version 4.1.0.0 or higher to use **PromoPayment**.

Select **New** and enter your service provider information:

- **Name**: Enter a unique name that identifies the service provider account. When processing your customer credit cards, you will be able to select the Service Provider account for the credit card type.
- **Type**: Select the Type PromoPayment from the drop-down menu.
- Api Key: Enter the key provided by PromoPayment.

New Copy Save Delete Cancel Close					
Name Promo Payment	Type PromoPayment	<b>v</b>			
Api-Key Tokenization Key CC Processing URL		<ul> <li>Level Three</li> <li>Enable customer vauit</li> <li>Test Mode</li> <li>Authorize and Capture</li> <li>Preauthorize additional approval override %</li> </ul>	10.00%		
		Confirm that the supplied credentials are	valid for your TEST account.	failing	
Merchant Login User Name Password Tokenization Key – Additional Key required by PromoPayment and can be generated via the PromoPayment portal. CC Processing URL – If not filled in, will default http://localhost	Merchant Login (provided by PromoPayment) •User Name: This is your PromoPayment user name. •Password: This is your	Level Three: Place a checkmark here to allow Level Three security which is <i>required</i> to process credit cards.	Place a checkmark here to the customer vault feature. this feature requires your <b>PromoPayment</b> account to be enabled to securely stor <b>Vault</b> , your customer's creation information!	enable Using o also re, or dit card	
Authorize and Capture (Optional): Pror then post the credit card when the final • To utilize Preauthorization, cl • To Preauthorize the credit ca overruns could cause the final	noPayment service provider us amount is determined. neck the box to Authorize and ( rd for an additional percent am l posting amount to be higher	ers can now pre-authorize a transactio Capture. nount over the price of the order, enter than the original order amount that is	n (with or without a markup r the percent to use. Freight preauthorized.	o) and	

- **Tokenization Key**: To receive your unique Tokenization Key, use the following steps:
- 1. The key is generated in your Merchant Control account.

2. Log in to the Merchant Account - <u>https://Secure.safesavegateway.com/merchants/</u>

3. To request the Tokenization Key, do the following steps:

A. On the left menu, click Options, then Settings

B. Click "Security Keys" within the Security

Options panel.



## C. Within the "Public Security Keys" section, click the "Add a New Public Key" button.

**Note:** If you are unable to locate the Public Security Keys you will need to contact PromoPayment for assistance at 800-220-8611.

## Public Security Keys



D. Enter a Key Name (for Description),

Username Associated with key, and select "Tokenization" from the drop-down list for the Key Permission (Source).

ew Public Key		
Key Name: 米	Username Associated	with key: ≭
	Assign	~
Key Permission		
Select A Permission		~
Select A Permission		
Tokenization		
Checkout		3.

E. Click Create and then enter this newly created Tokenization Key into the Service Provider within ASI SmartBooks – Tools – Financial – Service Provider (see below).

New Copy	Save Delete Cancel Close	
Name Promo Pay	yment Type PromoPayment	<b>v</b>
		Level Three     Enable customer vault     Test Mode
Api-Key	******	Authorize and Canture
Tokenization Key		
CC Processing URL		Preauthorize additional approval override % 10.00%
		Confirm that the supplied credentials are valid for your TEST account.
		Failure to have the correct credentials will result in the transaction request failing.
Merchant Login	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	
Password •	•••••	

• **CC Processing URL:** When tabbing off the Tokenization Key this will default to <u>http://localhost</u>.

F. The newly created Tokenization key will need to be input within ProfitMaker's Company Information Maintenance > Credit authorization window (see below).

G. After receiving a Tokenization Key, you need to configure the variables/fields that need to be returned in the API Response. i.

On the left menu, click Options, then Settings ii. Click "API Configuration" within the Transaction

Options panel.

⇔	COLLECT CHECKOUT		Transaction Options	
8	PRODUCT MANAGER		Settlement Schedule Choose when your transactions are settled.	
•>	OTHER SERVICES	-	Configure how transactions route across multiple	
Ģ	TRANSACTION REPORTS		processors.	
<b>¢</b> \$	OPTIONS	•	Add your own custom fields.	
Settin	gs		Toggle test mode.	
Quick	Click		API Configuration Configure what variables return in the Payment	
?	HELP	•	API. Report Configuration iii. The "Use custom format"	

radio button should be selected.

iv. All the fields in the "Fields Returned" column need to be included. If they are not, then drag them from the list of "Available Fields". When done, click the Save button at bottom of window.

Home / Gateway Options / API Configuration				
Customize API Response Variables				
Please note, the following API response variables only apply to the Payment API, Customer Vault, and Browser Redirect name/value pair APIs.				
<ul> <li>Use system default API response format ()</li> <li>Use custom format</li> </ul>				
Drag fields to "Fields Returned" to have them included	in API responses.			
Available Fields	Fields Returned			
3DS Version	Response			
Account Holder Entity	Response Text			
ACU Enabled	Authorization Code			
Amount Authorized	Transaction ID			
Bank ABA/Routing Number	AVS Response			
Bank Account Number	CVV Response			
Bank Account Type	Order ID			
Billing Address 1	Transaction Type			
Billing Address 2	Response Code			
Billing City	Credit Card Expiration			
Billing Company	Credit Card Number			
Billing Country	Billing Address ID			
Billing Email	Customer vault ID			
Billing Fax	Ditung First Name			
Billing Method	Ditung Last Name			
Billing Phone				

Billing Postal Code