ASICOMP.COM

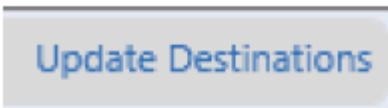## How Do You Update dates or addresses on all/selected Products?

Tammy Mason - 2017-09-13 - in Quotes, Orders & Invoices

How Do You Update dates or addresses on all/selected Products?

Select the "Update Dates" icon when modifying dates

or "Update Destinations" when modifying Ship address

Explanation: Clicking the icons will launch a data update window. The icons are found in either the Order Expander or the Product Expanders.

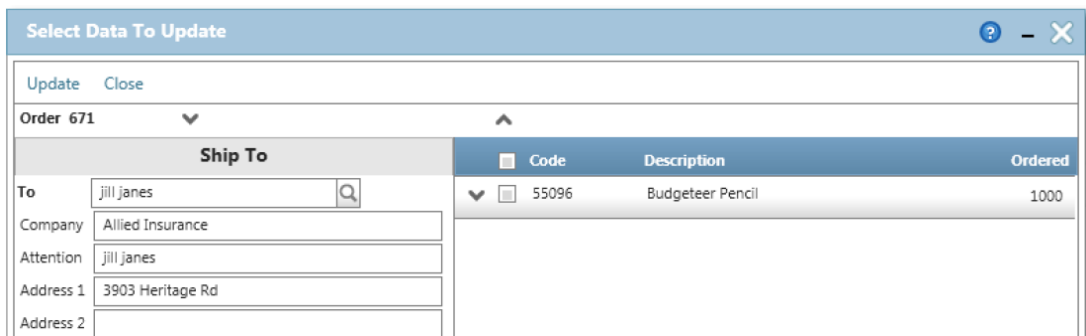Change Dates: Data Update Window:
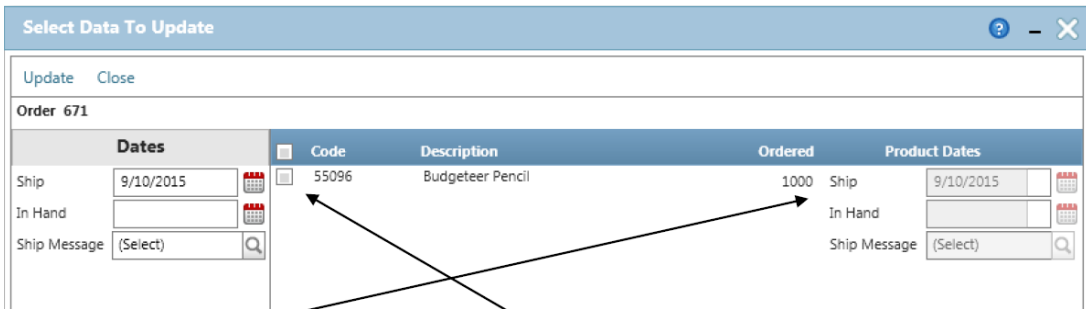
Make Changes to the Date and then select which Products are affected. Click Update.

Change Address:

Data Update Window:

Make Changes to the Address and then select which Products are affected. Click Update.