

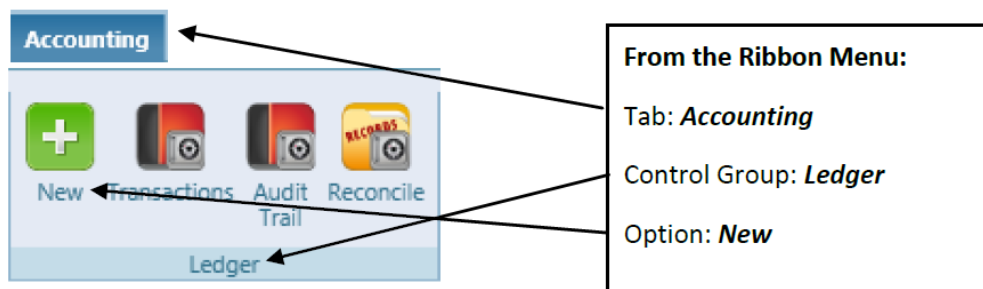
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## How Do You Void a Check that was Entered in ProfitMaker?

Tammy Mason - 2017-09-15 - in Vendors

### How Do You Void a Check that was Entered in ProfitMaker?



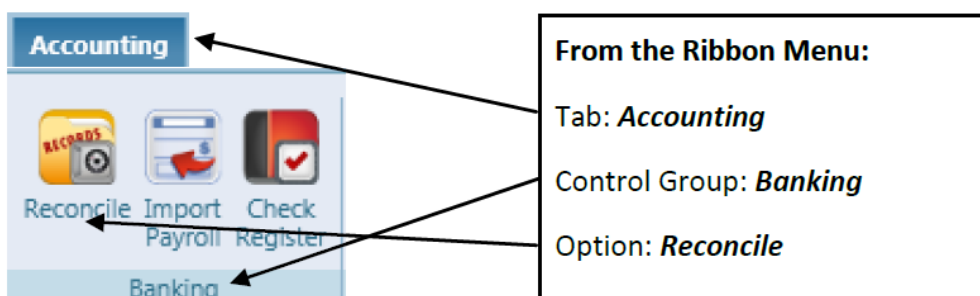
**Explanation:** Enter a ledger entry to Debit Cash and Credit the original expense account for this check. The check will still appear in the bank reconciliation screen along with the new "Voided CK ####" ledger entry. Clearing both of these will offset each other and allow you to reconcile the account.

Ledger - New\*

Process Cancel Close

Posting Date: 8/6/2015 Customer: (S) (Select) Vendor: (S) (Select)

Ledger	Description	Memo	Debit	Credit
100	Checking accounts	void check 1234	\$100.00	\$0.00
510	Miscellaneous Income	void check 1234	\$0.00	\$100.00
			\$100.00	\$100.00
			Difference	\$0.00



## ^ Ledger Entries (9)

Cleared	On	Number	Description	Date	Memo	Amount	Action	Transaction Detail
<input type="checkbox"/>		100	Checking accounts	12/29/2014		(\$15.36)		
<input type="checkbox"/>		100	Checking accounts	1/27/2015	online pay	(\$100.00)		
<input type="checkbox"/>		100	Checking accounts	2/17/2015	January fees	(\$23.00)		
<input type="checkbox"/>		100	Checking accounts	3/11/2015	march bank fee	(\$14.80)		
<input type="checkbox"/>		100	Checking accounts	3/27/2015		\$50.00		
<input type="checkbox"/>		100	Checking accounts	7/02/2015	P/R 7-2-15	(\$850.00)		
<input type="checkbox"/>		100	Checking accounts	7/27/2015		\$0.01		
<input type="checkbox"/>		100	Checking accounts	8/06/2015	void check 1234	\$100.00		

+ Add Ledger Entry