

How Do You Void a CheckMark Payroll Check in ProfitMaker?

Tammy Mason - 2017-09-18 - in Accounting

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In the CheckMark Payroll software, print the posting summary for this check under the employee paychecks report. In ProfitMaker, go into void checks and enter the check number to void. For the G/L distribution post this to the suspense account. Then, make a journal entry using the posting summary report you ran in CheckMark, and reverse this posting with the cash general ledger account changed to the suspense account. In void checks there are not enough G/L distribution to post everything, which is why we have you make the journal entry to reverse the posting.