

ASICOMP.COM

Portal > Knowledgebase > ProfitMaker Knowledgebase > Customer > How to Handle when a Customer does not Pay Freight that was Originally Billed. - Accrual

How to Handle when a Customer does not Pay Freight that was Originally Billed. - Accrual

Tammy Mason - 2017-09-15 - in Customer

How to Handle when a Customer does not Pay Freight that was Originally Billed. - Accrual

1. Go into Cash Receipts and enter the customer number. Click add customer check. Enter the check number and check amount. Highlight the invoice being paid and click Inv edit.
2. In the Amt paid field enter the check amount. This is less than the Amt due. Enter the underpayment as a positive in the adjustment field and use the G/L # 310, Freight Billed. Click Ok.
3. This will clear the invoice from the open invoices.

Note: *This assumes sales tax was not charged on freight and you choose not to do a credit memo*