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## Zip Code Table Maintenance

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### **Zip Code Table Maintenance**

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A table can be set up by individual or range of zip codes with the appropriate tax code indicated to be used in Fulfillment order entry. Since the tax is generally collected from the ship to location and in many cases a customer master does not exist for that location, the tax rate will default in during fulfillment order entry based on the ship to zip code master. If a table is not used the operator will have to manually enter the tax code for each ship to location that does not exist as a customer master.

• Tip: Use a zip code table to control tax code selections when importing orders using the" e-Commerce Import Fulfillment Order Special".

#### Zip code range

Enter the beginning zip code range and then the ending zip code range.

#### Tax code #1

Enter the appropriate tax code. A lookup is available.

#### Tax code #2

Enter the appropriate tax code. A lookup is available.

